

### Accepting a trainee

For a supervisor to accept a trainee, they must follow these steps:

1. [Login to the College’s website](https://www.college-optometrists.org/account/signin)



1. Or click “[My College](https://www.college-optometrists.org/my-college)” at the top of the page



1. Click on the **Scheme for Registration**



1. Click on **Trainees**



1. Click the trainee name and accept.

